



**The Clean Up**

**Business Owner's Reality Check**

# more money for shoes

## Business Owner's Reality Check

The Business Owner's Reality Check is designed to get you thinking about you as a business owner. There are a whole heap of questions basically to get you started thinking. What we encourage you to do is to do a Reality Check now and then again in a years time to see what has changed. Enjoy!

Do YOU enjoy owning and operating your business? Yes / No / Undecided. Why or why not?

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What motivates YOU as a person?

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What are YOUR personal strengths?

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What are YOUR personal weaknesses?

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What activities do YOU like doing in your business i.e. quoting, networking, bookkeeping, doing the work, managing?

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What activities do YOU not like doing in your business i.e. quoting, networking, bookkeeping, doing the work, managing?

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List the main work related things that cause YOU stress.

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What do YOU like about the business?

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What do YOU dislike about the business?

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How confident are you that your staff have the necessary expertise to operate and manage your business?

Not Confident		Expertise to Operate & Manage the Business						Confident	
1	2	3	4	5	6	7	8	9	10

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How stressed do YOU feel due to your business?

Low	Stress								High
1	2	3	4	5	6	7	8	9	10

How do YOU spend your time – doing the work, or managing and developing your business?

Doing the Work	Your Time							Managing & Developing	
1	2	3	4	5	6	7	8	9	10

How do YOU rate your 'business owner' skills?

Poor	Business Skills								Excellent
1	2	3	4	5	6	7	8	9	10

How do YOU rate your communication skills?

Poor	Communication Skills								Excellent
1	2	3	4	5	6	7	8	9	10

How do YOU rate your staff management skills?

Poor	Staff Management Skills								Excellent
1	2	3	4	5	6	7	8	9	10

How do YOU rate your delegation skills?

Poor	Delegation Skills								Excellent
1	2	3	4	5	6	7	8	9	10

How do YOU rate your relationship management skills with staff, clients and suppliers?

Poor	Relationship Management Skills								Excellent
1	2	3	4	5	6	7	8	9	10

How do you think YOUR staff would rate YOU as a communicator with themselves?

Poor	Communicating with Staff							Great	
1	2	3	4	5	6	7	8	9	10

How do you think YOUR clients and suppliers would rate YOU as a communicator with themselves?

Poor	Communicating with Clients & Suppliers							Great	
1	2	3	4	5	6	7	8	9	10

If you were to take a holiday / fall sick / unexpectedly have time off, how well do you think YOUR business would operate without YOU?

Poorly	Success of Your Business Without You							Fantastic	
1	2	3	4	5	6	7	8	9	10